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STATUTORY INSTRUMENTS
SUPPLEMENT No. 32

12th November, 2010

STATUTORY INSTRUMENTS SUPPLEMENT

to The Uganda Gazette No. 67 Volume CIII dated 12th November, 2010

Printed by UPPC, Entebbe, by Order of the Government.

STATUTORY INSTRUMENTS

2010 No. 50.

THE UNIVERSITIES AND OTHER TERTIARY INSTITUTIONS
(AWARDING OF HONORARY DEGREES AND ACADEMIC TITLES)
REGULATIONS, 2010

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STATUTORY INSTRUMENTS

2010 No. 50.

The Universities and Other Tertiary Institutions (Awarding of Honorary Degrees (*Honoris Causa*) and Academic Titles) Regulations, 2010

(Under Section 119, 123 (e) and 128 of The Universities and Other Tertiary Institutions Act, 2001)

IN EXERCISE of the powers conferred upon the National Council for Higher Education under sections 119, 123 (e) and 128 of The Universities and Other Tertiary Institutions Act, 2001, these regulations are made on this 3rd day of November, 2010.

1. Title

These Regulations may be cited as the Universities and Other Tertiary Institutions (Awarding of Honorary Degrees (*Honoris Causa*) and Academic Titles) Regulations, 2010

2. Interpretation

“Institution” means a university or other tertiary or degree awarding body for higher learning be it public or private;

“National Council” means the National Council for Higher Education established by section 4 of the Act;

“Council” means the Council of the awarding Institution;

“Committee” means the Honorary Awards Committee set up by the awarding Institution;

“Senate” means University Senate.

3. Honorary Degrees

- (a) A Chartered University or Chartered Other Degree Awarding Institution or Public University shall have the power to grant honorary degrees (*Honoris Causa*).

- (b) A University or Degree Awarding Institution holding a Provisional Licence shall however not have the power to grant an honorary degree.
- (c) An honorary degree (*Honoris Causa*) shall be awarded by an Institution to a distinguished member of society who—
 - (i) Has made an advancement in any branch of learning and/or
 - (ii) Has rendered himself or herself worthy of such honour by his or her contribution to society.
- (d) The awarding institution, in awarding an honorary degree, shall waive the usual requirements such as—
 - (i) Attending classes;
 - (ii) Writing papers;
 - (iii) Doing experiments and
 - (iv) Writing examinations.
- (e) The honorary degrees that can be granted by an institution in Uganda are—
 - (i) Doctor of Laws (LLD) for public service by eminent statesmen/women, administrators, lawyers, business people, farmers and other outstanding people in society;
 - (ii) Doctor of Letters (DLitt.) for outstanding service in the humanities;
 - (iii) Doctor of Sciences (DSc.) for outstanding contribution in the field of science.
- (f) In the awarding of an honorary degree (*honoris causa*), an Institution shall follow the rules in Schedule 1 of these regulations.

- (g) A sitting or active member of Council or Senate or an academic member of staff of the awarding Chartered University or Chartered Other Degree Awarding Institution or Public University shall not receive an honorary degree from his or her own University to avoid conflict of interest.

4. Academic Titles

- (a) Academic titles can only be awarded by an Institution to people in the academic profession who are either teaching, doing research, producing knowledge or facilitating in the production of knowledge in an academic institution.

- (b) Academic titles shall be earned as shown in the table below.

Academic Post	Research Post	Library Post	Qualifications
Teaching Assistant Tutorial Assistant	Research Assistant	Library Assistant	First degree with a First Class, Upper Second grade and or, Lower Second grade (in special circumstances)
Assistant Lecturer	Assistant Research Fellow	Assistant Librarian	Masters degree
Lecturer	Research Fellow	Librarian	Masters degree and should be on track for a PhD degree Original contribution to knowledge through research and publications A good record of community and academic service
Senior Lecturer	Senior Research Fellow	Senior Librarian	PhD degree Original contribution through research and publications
Associate Professor	Associate Research Fellow	Deputy Librarian	PhD degree Should have teaching experience of at least seven years Should have published at least one internationally recognised book by a reputable publishing house Published at least two good articles A good record of community and academic service

Professor	Research Professor	Chief Librarian	PhD Has a meritorious teaching experience of seven to fifteen years Has published at least two internationally recognised books with a reputable publishing house Published at least ten good articles Possesses a good record of community service.
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5. Prohibition

Where a person receives an honorary degree from his or her own University/institution, the honorary degree shall be declared invalid by the National Council.

SCHEDULE 1

HONORARY DEGREES AWARDS COMMITTEE

1. An Honorary Degrees Awards Committee shall be set up by the awarding Institution comprising the Chairperson of the Senate, the Deputy Vice Chancellor Academic Affairs (AA) or Academic Registrar (AR), three members elected by the Senate and three members of the Council elected by the Council.
2. The Chairperson of the Senate shall be the Chairperson of the Committee and in his or her absence shall be deputised by the Deputy Vice Chancellor.
3. In the absence of both the Chairperson of the Senate and the Deputy Vice Chancellor, the Committee shall appoint a Chairperson from the other Committee members.
4. The Academic Registrar (AR) shall be the Secretary to the Committee.

PROCEDURE FOR THE AWARD

1. A proposal to grant an honorary degree shall be made by a member of Council or Senate of an Institution and shall be communicated in writing to the Vice Chancellor.
2. A proposal shall be supported by a statement setting forth the award recommended and the detailed grounds on which the recommendation is based.
3. No proposal shall be considered without a supporting written statement on the grounds for the proposed award.
4. There shall be no consultation or communication between a Senate member of the awarding institution and the potential candidate to be awarded except where deemed extremely necessary by—
 - (a) The Vice Chancellor or
 - (b) The Deputy Vice Chancellor AA in the absence of the Vice Chancellor.

5. The Vice Chancellor shall refer such proposals to the Honorary Awards Committee for recommendation.

6. The Recommendation of the Honorary Awards Committee shall be subject to a vote by the Senate.

7. The Senate shall through a secret ballot, vote on the Committee's recommendation.

8. The outcome of the vote shall be announced at a meeting of Senate.

9. The award of honorary degrees or academic titles shall be made "in presentia" except in very exceptional circumstances when a special resolution of Senate, shall allow the award in "absentia" or posthumously.

10. If a Recommendation of the Honorary Awards Committee is rejected by Senate, such a person nominated shall not be considered again until a period of five years has elapsed.

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